



# Standards for excellence

## Licensed Consultant

### Become a Standards for Excellence Licensed Consultant

The [Standards for Excellence® Institute](#) continues to build a national network of qualified consultants licensed to provide training, consulting, and support on the [Standards for Excellence: An Ethics and Accountability Code for the Nonprofit Sector](#). The Licensed Consultant Training is an exclusive, professional development initiative that gives independent consultants the knowledge, skills, and tools necessary to work with nonprofit organizations across the country interested in learning about, conducting self assessments, implementing change, and becoming accredited in the Standards for Excellence Program.<sup>1</sup>

#### Program Benefits

- Three Day Licensing seminar, including
  - Background on the importance of self-regulation for the nonprofit sector
  - Overview of the Standards for Excellence program and the specific content contained within the 67 guidelines
  - Facilitation and training development to support program utilization in your practice
  - Take-home tools to help assess organizations in alignment with the code
  - Meals and hospitality provided:
    - Day 1: lunch, dinner, morning and afternoon snacks
    - Day 2: breakfast, lunch, morning and afternoon snacks, evening reception
    - Day 3: breakfast and lunch, morning and afternoon snacks
- Access to training tools and knowledge base including:
  - Educational tools for all Standards for Excellence signature training programs including PowerPoint slides, curricula notes, and resource handouts
  - Educational Resource Packets and Bulletins (3 full sets of each of the educational resource packets and bulletins (currently, there are 27 educational resource packets) included free – additional copies available to purchase at a reduced rate)
  - 20 copies of the Standards for Excellence Codebook (additional copies available to purchase at a reduced rate)
- Two-year membership to the Standards for Excellence Institute
- Two-year license to provide Standards for Excellence consultation including the ability to mentor an organization through the process of incorporating the Standards for Excellence to improve internal management and/or applying for certification to be awarded the Seal of Excellence
- Consultant listing in searchable online directory (and individual profile page) on the Standards for Excellence Institute's website, promoting your status as a National Licensed Consultant in all facets of Standards for Excellence code
- Opportunity to serve as an additional professional resource for the Standards for Excellence Institute on a contractual basis

## Expectations of Licensed Consultants

To be eligible for and maintain your status as a Licensed Consultant, individuals must:

- Serve in a capacity that supports educating and working with nonprofits to implement and demonstrate organizational improvement and self-regulation
- Complete application and submit for review
- Become accepted into the program
- Attend an initial Standards for Excellence Institute authorized multi-day Licensed Consultant seminar
- Commit to program reporting and evaluation requirements
- Submit periodic reports on Standards for Excellence related training and consulting engagements you conduct, including client contact information for consulting engagements
- Maintain acceptable program evaluation ratings
- Maintain membership in the Standards for Excellence Institute (annual membership fee - the initial two-year membership included in Licensed Consultant Training tuition)
- Maintain active Licensed Consultant status (annual licensing fee - first and second year's license included in Licensed Consultant Training tuition)
- Abide by all copyright, intellectual property, and derivative work restrictions of the Standards for Excellence Institute

## To Apply

Complete the application for the 2017 Licensed Consultant Training by the deadline (**to be announced**). A screening process, including review of professional experience will also be conducted by Standards for Excellence Institute staff, based upon the completed application. Once accepted into the program, participate in all facets of the three-day training seminar. Enter into a written agreement with the Standards for Excellence Institute setting forth obligations and commitments as mentioned above. Applicants will be notified of acceptance decisions by **a date to be announced**.

Applications will be available in **Spring 2017**.

## Tuition: \$1675 (\*\*tuition does not include travel and lodging)

A \$150 discount is provided to individuals who are currently associate members of Maryland Nonprofits or the Standards for Excellence Institute.

Payment is due in full upon acceptance into the program and subject to the program cancellation policy (Payment due date to be announced). Individuals who would like to pay in installments should contact the Standards for Excellence Institute and will be offered an installment payment plan agreement. All participants must pay in full at least three weeks in advance of the first day of the program.

**If you conduct your primary business within the geographic limits of a [Standards for Excellence Institute Partner](#), please contact us to discuss arrangements.**

Contact: Amy Coates Madsen at 443-438-2314 or [acmadsen@standardsforexcellenceinstitute.org](mailto:acmadsen@standardsforexcellenceinstitute.org).

<sup>1</sup> Geographical limitations do apply with regard to where Licensed Consultants can provide service. In areas represented by a Standards for Excellence Partner, Licensed Consultants will require written permission from the Partner to conduct Standards for Excellence related activities. Partners may contract with Licensed Consultants to provide services within their regions. A current list of licensed replication partners and their regions can be found [here](#). Prospective Licensed Consultants will require a letter of endorsement from replication partners operating within geographic areas where they reside and/or work.